SUPPLY DRIVE TOOLKIT



Hosting a supply drive is a great way to support Grace Medical Home and provide essential supplies to those in need in our community. Whether you're organizing the drive or participating as an individual, this toolkit will guide you through the process.

Make a plan



• Put together a list of supplies needed on <u>Grace's Amazon</u> wish lists.

- . Determine the duration of the drive a one-day event, a designated week, a month-long collection or in collaboration with another event.
- . Determine drop-off dates and locations.
- If supplies need to be sorted, schedule the drop-off deadline at least one week prior to the date you plan to deliver the supplies to Grace.
- · Keep an estimated tally of collected supplies.
- · Recruit family, friends and colleagues to help.

Step 2

- Develop flyers (See the Sample Promotional Flyer) with the date, time, and location of the supply drop-off, emphasizing Grace Medical Home as the beneficiary.
- · Use social media to raise awareness and tag Grace Medical Home.
- · Post signs near the drop-off location for easy visibility.

Promote it!



Deliver supplies



• Coordinate with Grace Medical Home to schedule the best date and time to drop off supplies.

- <u>Click here</u> to complete the online supply drive donation form to include with your delivered items.
- Take a group photo with your items, post it on social media and tag Grace Medical Home.

Step 4

- Send thank-you notes or emails to all who supported your drive, sharing the amount of supplies collected and expressing gratitude.
- · Reflect on what worked well and what could be improved next time.

Thank & Celebrate





For more information, contact Becca Davis at <u>Bdavis@gracemedicalhome.org</u> or Lynn Ivanek at <u>Lynn@gracemedicalhome.org</u>.

SUPPLY DRIVE FOR GRACE



Help uninsured patients get necessary health supplies!

SUPPLY DRIVE DATE:

DROP-OFF LOCATION:

ITEMS DUE BY:

CONTACT:

Benefiting Grace Medical Home

Grace reflects the heart of Christ by offering the highest level of health care to the low-income, uninsured in Orange County. Primary care providers work in tandem with mental health counselors, dieticians, specialty care physicians, dentists, spiritual care volunteers and others to provide comprehensive care.



Click QR Code to see Grace's Amazon wishlist.

www.gracemedicalhome.org